



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

<i>Position Title:</i>	Occupational Therapist, Registered (OTR)
<i>Payroll/Personnel Type:</i>	10 Month (Exempt)
<i>Reports to:</i>	Principal / Special Education Supervisor

Position Summary:

To assess, plan and develop goals and to provide appropriate intervention services for students.

Essential Functions:

- Carries out assessment and evaluation procedures for handicapped students.
- Plans and develops therapeutic intervention goals that are educationally relevant and will be used in students' Individual Educational Programs (IEPs).
- Establishes a system of documentation that is professional, efficient, and accountable and that conforms to state and individual agency policy.
- Maintains therapy inventory and equipment.
- Communicates results of evaluations and reports of occupational therapy services to the educational staff, parents, students, and, when appropriate, other professionals and agencies concerned with the students.
- Attends staffing and other school meetings when appropriate.
- Facilitates in-service education and professional development for related service/occupational therapy staff.
- Professionally supervises and monitors the job performance of any assigned occupational therapy assistants and aides.
- Monitors the occupational therapy program goals by guiding other professionals and paraprofessionals who are involved with the implementation of the intervention procedures
- Provides consultation to the educational system regarding student needs, professional needs, and system needs in order for the system to achieve its goals and objectives.
- Provides reassessments of students focusing on areas of need at intervals determined to be educationally relevant.
- Communicates the needs of the occupational therapy program to the appropriate school administrator/supervisor.
- Performs other duties as assigned.

Experience:

- B.A. or advanced degree in Education or related field
- Certification by the Occupational Therapy Certification Board (OTCB)
- Appropriate certification by the State Education Agency
- Prefer experience in area of special education

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light Work usually requires walking or standing to a signification degree



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Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by individual(s) assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

Review/Approvals:

Employee

Date

Immediate Supervisor

Date

Human Resources

Date

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.